



RICH DISTANCE COLLEGE, BALANGIR

Rajendra Pada, Balangir, Odisha, PIN-767001 Mobile: 8249904341, 9938950940

Web : www.richdistancecollege.in

E-mail : richdistancecollege@gmail.com

ADMISSION FORM

FOR OFFICE USE ONLY

Ref. No.: _____, Enroll. No: _____, Index No: _____

ADMISSION DETAILS

Course: 10th / (+2 / +3) Arts / Science / Commerce

Medium of study : Odia / English

Date of Application : _____ Aadhaar No.: _____

Name of the Student: _____

Father's Name: _____

Mother's Name: _____

Mobile No.: 1. _____, 2. _____, 3. _____

Email (Office Use Only): _____

Date of Birth: _____, Religion: _____, Mother Tongue: Oriya / Hindi

Gender : ☐ Male ☐ Female ☐ Category: ☐ General ☐ OBC ☐ SC ☐ ST ☐

Affix your Photo
here with

Name of Student
Date of Photography

Permanent Address (as per Aadhaar Card):

At: _____

Po: _____

Via: _____

Dist: _____

State: _____, PIN: _____

Present Address (with an address proof):

At: _____

Po: _____

Via: _____

Dist: _____

State: _____, PIN: _____

EDUCATION DETAILS:

10th - Board: _____, Roll No.: _____, Year of Pass : _____

+2nd - Board: _____, Roll No.: _____, Year of Pass : _____

SUBJECTS TAKEN:

1. _____ 2. _____ 3. _____ 4. _____

5. _____ 6. _____ 7. _____

DOCUMENTS REQUIRED (ONLY ORIGINAL ACCEPTED) :

- ☐ 10th Pass Certificate with Mark Sheet
- ☐ Aadhaar card.
- ☐ 4 Nos. of Colour passport size Photo with Name of the student & date of photography.
- ☐ Caste Certificate. (if available)
- ☐ Residence Certificate. (if available)
- ☐ Full Signature of the student.
- ☐ Short Signature of the student.

(Provide Hard Copy or Send the Scan Copy of your All certificates to our E-mail : richdistancecollege@gmail.com)

N.B: Scan Photo must be in .PNG Extension / Colour with 300dpi resolution

NIOS FEE STRUCTURE :

COURSE	GENERAL CATEGORY		EXEMPTED CATEGORY
	Male	Female	SC/ST/ Ex-Servicemen /Handicapped
Secondary Course			
For 5 Subjects	1485/-	1210/-	990/-
For Each additional subject	600/-	600/-	600/-
Senior Secondary Course			
For 5 Subjects	1650/-	1375/-	1075/-
For Each additional subject	600/-	600/-	600/-

INSTALLMENT DETAILS : (OFFICE USE ONLY)

1st Installment : Admission Fees (for all 10th, +2 /+3 Arts/Sc./Comm.) : Rs. 5500/- + Late fee (If Applicable), MRN:

2nd Installment : Examination form fill up & Assignment. Rs. _____, MRN:

3rd Installment : Practical records & Examination. Rs. _____, MRN:

Total : Rs. _____

DECLARATION :

I have gone through the fee structure given above and agreed to avail the extra expenditure with RICH Distance College, Balangir and took admission as per given installment structure above.

Full Signature of the Student

Date: _____

Full Signature of Parent/ Guardian

Date: _____

FOR OFFICE USE ONLY

Board / University: _____

Referrer ID: _____

Full Signature of Authority

Date: _____



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RULES & REGULATIONS

- RICH never gives assurance of any type of Malpractice or Mischief to students during examination and also never gives assurance to student for **surety of pass**.
- Student has to provide **valid original documents** for admission.
- **Students & Guardian** must be present at the time of **Counseling & Admission**.
- Student should attended the **PCP classes** regularly on scheduled day (Sunday).
- Student will **must obey the date and information** given to him strictly.
- Students must take & deposit the complete **Assignment & Practical Records** in due time. Otherwise the **TMA mark be absent** in his/her mark sheet.
- Student must attended the **Practical Exam as well as Theory exam** on scheduled date with **Identity card and Admit card**. If anybody fails to attended then **RICH is not responsible** for their **result**.
- **Admission Fees, Assignment Fees & Other Fees** to be deposited on the scheduled time period. Before taking admission Student & Guardian must be sure to bear the total expenditure in three installments within due date.
- Student must take his/her guide books from our office within **30 days from admission** to continue their studies. No guide books will be provided **after 30 days or at the time of examination at any circumstances**.
- Student must keep their **Mobile no.** up-to-date in our office to receive the **SMS (Message)** regularly.
- Fee are **non refundable** after **completion of Admission or getting Reference number at any circumstance**.
- Duplicate **Identity Card** be issued at the cost of **Rs. 100/-** and **Admit Card** at the cost of **Rs. 25/-**.
- **Guide books** are provided **freely** for **one time** but it will **cost for second time and onwards**.
- Office Visit time is **10:00 AM to 2:00 PM** and **5:00 PM to 9:00 PM**.(Strictly)
- Phone contact time is **6:00 AM to 2:00 PM** and **5:00 PM to 9:00 PM**.(Strictly)

Course: _____ Date of Application : _____ Category: _____ Index No: _____

Subjects: _____

Fees Details		Installment Details	
Admission	Rs. 5500/-	1 st (Admission)	Rs. 5500/-
Late fee	Rs.	2 nd (1 st Nov to 1 st Dec or 1 st May to 1 st June)	Rs.
Practical	Rs.	3 rd (1 st week of March or September)	Rs.
Others	Rs.	Short/Credit	Rs.
Total	Rs.	Total	Rs.

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- RICH କେବେ କାହାକୁ ଯେକୌଣସି ପ୍ରକାରେ ପାସ କରାଇଦେବାର କିମ୍ବା କପି କରାଇ ପାସ କରାଇଦେବାର ପ୍ରତିଶ୍ରୁତି ଦେଇ ନ ଥାଏ।
- ନାମ ଲେଖା ସମୟରେ ଶିକ୍ଷାର୍ଥୀ **Original Certificate** ଓ ଗୋଟିଏ କପି Xerox ନେଇ ଆସିବେ।
- ନାମ ଲେଖାଇବା ପାଇଁ ଆଲୋଚନା ବେଳେ ଶିକ୍ଷାର୍ଥୀ ଓ ଅଭିଭାବକ ନିଶ୍ଚୟ ଉପସ୍ଥିତ ରହିବେ।
- ଶିକ୍ଷାର୍ଥୀ ପ୍ରତ୍ୟେକ **PCP Class** ରେ ଯୋଗଦେବେ।
- ଶିକ୍ଷାର୍ଥୀ ମାନଙ୍କୁ ଦିଆଯାଉଥିବା ସୂଚନା ଓ ତାରିଖକୁ ସେମାନେ କଡ଼ାକଡ଼ି ଭାବରେ ପାଳନ କରିବେ।
- ଶିକ୍ଷାର୍ଥୀ Assignment ଏବଂ Practical ଖାତା ନିର୍ଦ୍ଦିଷ୍ଟ ସମୟରେ ନେଇ ସମ୍ପୂର୍ଣ୍ଣ ଭାବରେ ଲେଖି ଆମ Office ରେ ଦାଖଲ କରିବେ। ଅନ୍ୟଥା **TMA Marks Absent** ରହିବ।
- Identity Card ଏବଂ Admit Card ନେଇ ଶିକ୍ଷାର୍ଥୀ Theory ଓ Practical ପରୀକ୍ଷା କେନ୍ଦ୍ରକୁ ଯିବେ ।
- ହେବାକୁ ଥିବା ସମୁଦାୟ ଖର୍ଚ୍ଚକୁ ଶିକ୍ଷାର୍ଥୀ ଓ ଅଭିଭାବକ ବହନ କରିପାରୁଥିବା ସମ୍ମତୀକୃତ Admission ଆଗରୁ ଜାଣିରଖିବେ।
- Fee ଗୁଡ଼ିକ ନିର୍ଦ୍ଦିଷ୍ଟ ସମୟରେ ଦାଖଲ କରିବେ।
- ନାମ ଲେଖାଇବାର 30 ଦିନ ମଧ୍ୟରେ ଶିକ୍ଷାର୍ଥୀ ନିଶ୍ଚୟ Guide books ଗୁଡ଼ିକ ଆମଠାରୁ ସଂଗ୍ରହ କରିବେ। Admission ର 30 ଦିନପରେ କିମ୍ବା ପରୀକ୍ଷା ସମୟରେ କୌଣସି ପ୍ରକାରେ ମଧ୍ୟ Guide books ଦିଆଯିବ ନହିଁ।
- ପ୍ରତିଥର Message (SMS) ପାଇବା ପାଇଁ ଶିକ୍ଷାର୍ଥୀ ନିଜର ନିତ୍ୟବ୍ୟବହାର୍ତ୍ତ୍ୟ Mobile number ଅଫିସ ରେ ଦେବେ।
- Admission ପରେ କିମ୍ବା Reference number ବାହାରିବା ପରେ କୌଣସି ପ୍ରକାରେ Fee ଫେରସ୍ତ ହେବ ନହିଁ।
- Duplicate Identity Card ପାଇଁ Rs.100/- ଓ Admit Card ପାଇଁ Rs.25/- ଦେବାକୁ ହେବ।
- Guide books ଗୁଡ଼ିକ କେବଳ ଗୋଟିଏ ଥର ମାଗଣାରେ ଦିଆଯାଇଥାଏ। ଆଉଥରେ ନେଲେ ମୂଲ୍ୟ ଦେବାକୁ ପଡ଼ିଥାଏ।
- ଅଫିସ ଖୋଲାଉଥିବା ସମୟ : ସକଳ ୧୦:୦୦ ଟା ରୁ ଅପରହ୍ନ ୦୨:୦୦ ଟା ଏବଂ ସନ୍ଧ୍ୟା ୫:୦୦ଟା ରୁ ରାତି ୯:୦୦ ଟା ପର୍ଯ୍ୟନ୍ତ।
- ଫୋନରେ ଯୋଗାଯୋଗ ସମୟ : ସକଳ ୦୭:୦୦ ଟା ରୁ ଅପରହ୍ନ ୦୨:୦୦ ଟା ଏବଂ ସନ୍ଧ୍ୟା ୫:୦୦ଟା ରୁ ରାତି ୯:୦୦ ଟା ପର୍ଯ୍ୟନ୍ତ।

ଛାତ୍ର/ଛାତ୍ରୀଙ୍କ ସ୍ଥାନରେ

ଅଭିଭାବକଙ୍କ ସ୍ଥାନରେ